

**OUHSC ROUTING FORM  
HAROLD HAMM DIABETES CENTER MEMBER AWARD APPLICATIONS**

*This form to be completed by OUHSC applicants only. All others please use "General Routing Form"*

**Instructions for Submission:** This routing form must be included as the cover page to your award application and all applications materials. Combine 1) this routing form, 2) your award application, and 3) all application materials listed in the guidelines for the award into a single PDF file and e-mail to hhdcmembership@ouhsc.edu by the specified deadline.

**Applicant's Name:** \_\_\_\_\_

**Award:** *(check one - if applying for multiple awards, complete separate routing form for each application)*  
Exploratory Grant                      Pathway to the Pay line Grant                      Team Science Grant  
Training Grant                              Travel Stipend

**Membership Level:** *(check one)*  
Member                              Associate Member                      Trainee

*If Trainee member, please check one:*  
Undergrad Student                      Grad Student                              Post-Doc Resident Fellow  
Other: \_\_\_\_\_

**Research Compliance:** *(Check all that will be required if your proposal is funded. Applicant need not seek approval at time of application.)*  
IRB              IACUC              IBC              Radioactive Materials              Narcotics/Controlled Substances Licenses  
Other: \_\_\_\_\_

**Certifications and Assurances**

**Yes    No**

Do you understand and agree that all individuals responsible for the design and conduct of proposed research involving human research participants have completed (or shall have completed prior to the start of the proposed research) the OUHSC Institutional Review Board's (IRB) required educational program on the protection of human research participants?

Do you agree to properly disclose all inventions to the OUHSC Office of Technology Development in accordance with OUHSC policy?

Have you read and understood the [OU Board of Regents Conflict of Interest \(COI\) Policy](#)?

Do you agree that the proposal submitted herewith (i) is complete in its technical content, (ii) adheres to the rules of proper scholarship, including specifically the proper attribution and citation for all text and graphics, and (iii) fully complies with federal standards for the integrity and objectivity of research?

Do you agree that if the proposal/ project is funded you will conduct the project in accordance with the terms and conditions of the award and the policies of OUHSC, and that you will be responsible for meeting the requirements of the award, including submitting all required technical reports and deliverables on a timely basis?

Do you agree to comply with the [Office of Export Controls](#) as is detailed on their webpage?

**Certifications**

**Department Chair (or relevant supervisor) Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*By signing below, if applicable, you certify (1) that the information submitted within the application is true, complete and accurate to the best of your knowledge; (2) that any false, fictitious, or fraudulent statements or claims may subject you to criminal, civil, or administrative penalties; and (3) that you agree to accept responsibility for the scientific conduct of the project and to provide the required progress reports if a grant/project is awarded as a result of the application. Further, if applicable, you certify that you will maintain the confidence of any information received from another party for the length of time specified within an agreement and that you shall limit disclosure of that confidential information to only those OUHSC employees who have a need to receive the information to further the purposes of the Agreement and in accordance with the terms of any related agreement. You will advise those working under the agreement that they must abide by the terms of confidentiality and you shall obtain their written agreements to the terms/conditions if required by an agreement to do so.*

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_